

a world class African city



City of Johannesburg
Johannesburg Water SOC Ltd

17 Harrison Street
Johannesburg

Johannesburg Water
PO Box 61542
Marshalltown
2107

Tel +27(0) 11 688 1400
Fax +27(0) 11 688 1528

www.johannesburgwater.co.za

Dear Applicant

Please note that Johannesburg Water will only consider your application for registration onto the database, if you have submitted the documents listed below:

- a) Broad Based Black Economic Empowerment (BBBEE) certificate issued by an accredited verification agency. If your turnover is less than R5million, a letter issued by a registered auditor (IRBA) will suffice. Accredited verification agencies should be accredited by SANAS or IRBA.
- b) Proof of ownership documents (i.e. for a Close Corporation (CC) - CK documents/ For a private company - Share certificates/ proof of incorporation documents)
- c) Proof of VAT registration
- d) Certified ID copies
- e) Latest Valid Tax Clearance Certificate
- f) Up to date municipality account (if premises are owned) OR Lease agreement (if premises are rented)
- g) Reference letters for major projects completed (minimum of three references)
- h) Company profile
- i) CVs of Key Management Personnel (including shareholders and directors)
- j) Completed Bank EFT form and cancelled cheque/bank stamped letter

All enquiries or queries must be directly as follows:

Supply Chain Management Unit:

Attention: Ms. Rouzert Loufouakazi

Tel No: 011 688 6507

Facsimile No.: 086 549 4037

Email address: rouzert.loufouakazi@jwater.co.za

Physical Address: Ground Floor, 17 Harrison Street, Marshalltown, 2107

Postal Address: PO Box 61542, Marshalltown, 2107

Directors:

Ms Getty Simelane (Chairperson), Mr Lungile Dhlamini (Managing Director), Ms Busisiwe Shongwe (Financial Director),

Ms Gugu Moloi, Mr Nandha Govender, Ms Natalie Skeepers, Ms Nompumelelo Msezane, Adv John Mateya, Mr Charles Molau,

Ms Khanyisa Mdutshane, Ms Jackie Manche

Mr Graham Luden (Company Secretary),

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ENTERPRISE DECLARATION AFFIDAVIT
(Database Application Form)

Company Name _____

NOTES TO VENDORS

1. The application should be completed by all vendors seeking registration as a potential accredited service provider. This however does not guarantee any prospective vendor any business with Johannesburg Water
2. The application form must be completed in full, signed and attested by the Commissioner of Oath (**Section E**). Failure to complete this section may render your application invalid and therefore not considered further.
3. All the required supporting documentation must be submitted together with the Application Form.
4. Johannesburg Water reserves the right to reject any incomplete application form accompanied by insufficient information.
5. All vendor information will be treated with **strict confidentiality**.
6. **Section C1** of the form is compulsory. Vendors are required to choose up to a **maximum of 3 items** per product/service category.
7. The completion of the Declaration of Interest Form under **Section D** is compulsory. Failure to complete this section may render your application invalid and therefore not considered any further.
8. Johannesburg Water reserves the right to validate the accuracy of information presented. Any misrepresentations of facts will lead to disqualification and potentially being restricted to do business with other spheres of government and/or other organs of state including Johannesburg Water.
9. **Vendors whose municipality accounts is in arrears for more than 90 days will not be considered for application , unless an Acknowledgement of Debt Form with the respective municipality is submitted**
10. **Vendors whose directors/shareholders/members/managers are employees of organs of state as defined are prohibited from registering as a prospective vendor on the Johannesburg Water database.**

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SECTION A

1. Registered name of enterprise: _____

2. Trading name of the enterprise: _____

3. Enterprise Registration No: _____ VAT Registration No: _____
CIDB Registration No.: _____

4. Postal address: _____
(This is the address to which all correspondence will be sent to)

5. Physical address: _____

6. Contact person: _____

7. Telephone No. _____ 8. Fax No. ..: _____

9. Cellphone No. _____ 10. Email address: _____

11. Website address: _____

13. Is the company registered for CIDB? _____
(Provide CRS No.)

14. Was your company registered under another name previously? If yes, provide company registration details _____

SECTION B: OWNERSHIP STRUCTURE OF ENTERPRISE

Initials & Surname	RSA number	ID	Citizenship	Race (A/Ch/Co/I/W)	Ownership Effective Date	Gender M/F	Disabled Yes/No	% Owned

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SECTION C: . SERVICES AND PRODUCTS OFFERED

1.1. List up to a maximum of **THREE (3)** products/services your enterprise can supply to Johannesburg Water.
Refer to **Attached Annexure, for product/service listing**

No.	Code	Description (Product/Service)
1		
2		
3		

2. TRADING EXPERIENCE

2.1 Has your company conducted any work since incorporation? Yes/No
If Yes, complete table below:

Project Description	Project Value	Stage of Completion	Reference (Name and Telephone number)

SECTION D: SWORN STATEMENT

I/We, the undersigned, who warrant that I/We /are duly, authorised to do so, on behalf of the enterprise, certify that

- a) the information furnished is true and correct.
- b) Johannesburg Water reserves the right to validate the accuracy of information presented. Any misrepresentations of facts will lead to disqualification and potentially being restricted to do business with other spheres of government and/or other organs of state including Johannesburg Water.

Name of Enterprise: _____

Name of Authorised Signatory: _____

Designation of Authorised Signatory: _____

Signature & Date: _____

Commissioner of Oath:

Official Stamp of Commissioner of Oath:

Name:.....

Signature & Date:.....

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APPLICATION FORM FOR ELECTRONIC FUNDS TRANSFER

Requirements

- All fields below must be completed accordingly . Johannesburg Water will only accept the completed ORIGINAL authorised form. (Faxed and emailed copies are not accepted).
- This form must be accompanied by an original cancelled cheque or an original signed and stamped letter from your bank (date must be not older than 3 months). Alternatively this form can be stamped by your bank.
- If you are changing banking details, we require a letter confirming your previous banking details and the new banking details. The letter must be on your company letter head and authorised by the Managing Director or Company Owner.
- Please note that Payments will be held back until this form is completed and returned to Johannesburg Water.

Supplier Name	
Contact Person	
Email Address	
Telephone Number	
Fax Number	

Bank Information	<input type="checkbox"/>	OR	<input type="checkbox"/>
New Banking Details		Changing Banking Details	
Name of Payee (Must be the same as your supplier name)			
Name of Bank			
Account Number			
Branch Code-(to be confirmed with your bank for EFT payments)			
Branch Name			

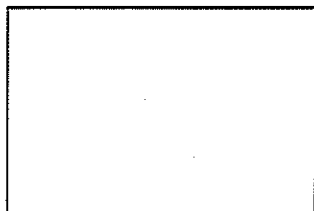
I hereby authorise Johannesburg Water SOC Ltd, to make all payments by EFT into the above bank account and I have attached the required documents as requested. I have the authority to provide and authorise the above information on behalf of the corporation/organization/payee.

Name & Surname: _____

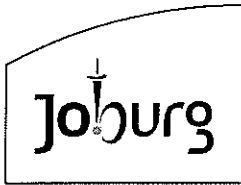
Date: _____

Signature : _____

Designation _____



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DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

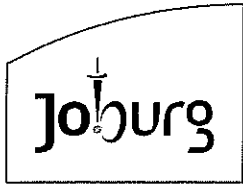
¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder² means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

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3.8 Are you presently in the service of the state? YES / NO

3.8.1 If yes, furnish particulars.

.....

3.9 Have you been in the service of the state for the past twelve months? YES / NO

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.12.1 If yes, furnish particulars.

.....
.....

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3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state?

YES / NO

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.

YES / NO

3.14.1 If yes, furnish particulars:

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

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ANNEXURE:

C: Contractors/Artisans/Specialists			
Code	Description	Code	Description
C1	Alarm Systems, Security and Access Control	C33	Welding Services
C2	Asphalt Works	C34	Other
C3	Boilermakers	C35	Electrical Engineering Works –Building (EB)
C4	Brickwork /Masonry	C36	Electrical Engineering Works –Infrastructure (EP)
C5	Carpentry		
C6	Carpeting/Tiling/Floor Covering		
C7	Ceilings/Partitioning/Shopfittings		
C8	Civil Engineering		
C9	Cladding Works		
C10	Concrete Works		
C11	Corrosion Protection		
C12	Demolitions & Blasting		
C13	Drilling		
C14	Electrical Engineering		
C15	Fencing		
C16	Fire Prevention and Protection		
C17	General Building Works		
C18	Glazing, Curtain Walls & Shopfronts		
C19	Mechanical Engineering		
C20	Painting		
C21	Paving		
C22	Pipe Laying		
C23	Plastering		
C24	Plumbing		
C25	Pumping Installations		
C26	Renovations and Alterations		
C27	Roofing and Waterproofing		
C28	Sewer Installations		
C29	Stormwater Drainage		
C30	Structural Steelworks: Fabrication and Erection		
C31	Trenchless Technology		
C32	Water Installations/Reticulations		

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PS: Professional Services			
Code	Description	Code	Description
PS1	Accounting Services	PS33	Professional Associations/Institutes
PS2	Acturial Services	PS34	Project Management
PS3	Agricultural Engineers	PS35	Quantity Surveyors
PS4	Architects and Architectural Services	PS36	Structural Consulting Engineers
PS5	Attorneys/Legal Services	PS37	Tax Advisory Services
PS6	Auditors	PS38	Town Planners
PS7	Business Analysis and Design	PS39	Township and Rural Projects Consulting
PS8	Change Management	PS40	Training Providers
PS9	Chemical Engineers	PS41	Ventilation Engineers
PS10	Civil Consulting Engineers	PS42	Other
PS11	Combustion Consulting Engineers		
PS12	Corporate Governance Services		
PS13	Counseling		
PS14	Design Consulting Services		
PS15	Draughting Services		
PS16	Electrical Consulting Engineers		
PS17	Environmental, Health and Safety Services		
PS18	Estate Agents		
PS19	Financial Services		
PS20	Forensic Investigators		
PS21	Geographical Information Services		
PS22	Geological Services		
PS23	GIS Computer Technology Services & Systems		
PS24	GIS Modeling and Analysis		
PS25	HR Specialist Services		
PS26	Land Surveyors		
PS27	Legal Services		
PS28	Management and Business Consulting		
PS29	Mechanical Consulting Engineers		
PS30	Medical Practitioners		
PS31	Pharmacists		
PS32	Process Design		

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S: Services			
Code	Description	Code	Description
S1	Access Control Services and Systems	S31	Cellular Telephone Network Providers
S2	Advertising/Public Relations/Marketing	S32	Certification Services
S3	Agricultural Services	S33	Chemical Toilet Services
S4	Air Conditioning Services and Repairs	S34	Cleaning of Tanks and Digesters
S5	Archiving Services	S35	Cleaning Services
S6	Asset Management Services	S36	Common Distributor System
S7	Asset Evaluation Services	S37	Communication Services and Systems
S8	Auctioneering Services	S38	Compressed Air Installations
S9	Audio Visual Equipment Hire Services	S39	Compressor Repair Services
S10	Audio Visual Equipment Repairs and Services	S40	Computer Repair Services
S11	Audio Visual Productions	S41	Conference Services and Systems
S12	Auto Electrical Sales and Repair Services	S42	Conveyors and Belting Supplies
S13	Auto Repairs and Services	S43	Courier Services
S14	Automation and Control Services	S44	Crane Hire Services
S15	Back-up Services Computer Data	S45	Cylinder Rental Services
S16	Banking Services	S46	CCTV Inspections
S17	Bar-coding Services	S47	Data Integration and Analysis Services
S18	Bee Removal Services	S48	Database Management Services and Systems
S19	Bursary Administration Services	S49	Data Management and Recovery Services
S20	Bus and Coach Services	S50	Debt Collections
S21	Cabling Services	S51	Diesel and Petrol Engines
S22	Calibration Services (Meters, gas monitors, hopper scales, oxygen sensors, pressure transmitters, weights, temperature gauges)	S52	Distribution Services
S23	Carpet Cleaning	S53	Document Binding Services
S24	Breakdown Services	S54	Document Management Services
S25	Bursary Administration Services	S55	Drainage Services
S26	Bus and Coach Services	S56	Electric Motor repairs
S27	Cabling Services	S57	Electronics Services
S28	Calibration Services (Meters, gas monitors, hopper scales, oxygen sensors, pressure transmitters, weights, temperature gauges)	S58	Elevators and Conveyors
S29	Carpet Cleaning	S59	Embossing Services
S30	Catering/Vending/Food Supply	S60	Embroidery Services

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S: Services (Continued)			
Code	Description	Code	Description
S61	Emergency and Disaster Management Services	S94	Hydraulic Services
S62	Encoding Services	S95	ID Card Personalisation Systems
S63	Engineering Services- General	S96	Imaging Services
S64	Engineering and Fabrication: Steel	S97	Industrial Relations Services
S65	Engraving Services	S98	Inspection Services
S66	Environmental Services	S99	Insulation Services
S67	Escalator Services	S100	Insurance Services/Employee Benefits
S68	Event Management and Exhibitions	S101	Instrumentation Services
S69	Excavator Hire Services	S102	Interior Decoration
S70	Fabrication Services	S103	Internet Access and Mail Filtering Services
S71	Facilities Management	S104	IT Strategy Services
S72	Farming Services and Products	S105	IT Administration and Support Services
S73	Fax Rental Repairs and Services	S106	Labels and Labeling Services
S74	Financial Planning and Management Services	S107	Laboratory Services
S75	Fire Extinguishing Services	S108	Laboratory Calibration Services
S76	Fleet Management Services	S109	Laboratory Analysis Services
S77	Florists	S110	Labour Brokers
S78	Food and Beverage Entertainment	S111	Landscaping Services
S79	Framing Services	S112	Laundry Services
S80	Freight Services	S113	Locksmith Services
S81	Funeral Services	S114	Market Research Services
S82	Furnaces Services	S115	Marketing Services
S83	Furniture Removals Services	S116	Metering Services (audits, reading, connections, disconnections)
S84	Garden Services	S117	Motor Repairs
S85	Gas Monitor Services	S118	Network Services
S86	Gearbox Repairs	S119	Oil Sample Testing Services
S87	Generator Services and Repairs	S120	Organisational Dynamics Services
S88	Graphic Design Services	S121	Packaging and Container Services
S89	Handyman	S122	Payroll Management Services
S90	Healthcare Services	S123	Plantscaping Services (Indoor and Outdoor)
S91	Horticultural Services	S124	Plotting Services
S92	HR Services		
S93	Hydraulic Equipment Repairs		

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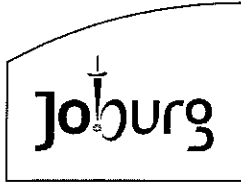
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S: Services (Continued)			
Code	Description	Code	Description
S125	Performance Management Services and Systems	S157	Secretarial Services
S126	Personnel Development Services	S158	Sewer Cleaning Services
		S159	Site Clearing
S127	Pest Removal Services	S160	Skills Development and Analysis Services
S128	Photocopying Services	S161	Sludge Removals and Transportation
S129	Photography and Graphic Design	S162	Storage Services/Facilities
S130	Plant Hire Services	S163	Strategic Planning and Development
S131	Postal Services	S164	Stress Management Services
S132	Printing Services	S165	Survey Services
S133	Process Instrumentation	S166	Telecommunications Services
S134	Promotions and Advertising	S167	Total Prepayment System
S135	Property Development Services	S168	Tractor Repair Services
S136	Public Relations Services	S169	Training and Development
S137	Publishers	S170	Transcription Services
S138	Pump Repairs	S171	Transportation Service
S139	Qualification (HR) Check services	S172	Travel Agencies
S140	Quality Control Services	S173	Tree Felling Services
S141	Radiator Services	S174	Under Pressure Connections
S142	Reconditioning Services	S175	Vacuum Jetting Services
S143	Recruitment Services, incl. Labour Hire	S176	Valve Services
S144	Recycling Services	S177	Vehicle Breakdown Service
S145	Refuse Conveyors and Services	S178	Ventilation Services and Repairs
S146	Refurbishment Services	S179	Verification and Vendor Services
S147	Rehabilitation Services (Alcohol and Drugs)	S180	Waste Disposal Services
S148	Removal Services	S181	Waste Management Services
S149	Research and Development Services	S182	Water Meter Reading Services
S150	Reservoir Cleaning Services	S183	Water Purification Services, Supply and Storage
S151	Risk Management Services	S184	Water Tanker Services
S152	Safety and Security Services	S185	Web Design Services
S153	Scat Repairs	S186	Window Fitting and Glass Services
S154	Scientific Services	S187	Other
S155	Screw Pump Repair Services		
S156	Security and Control		

Directors:

Ms Getty Simelane (Chairperson), Mr Lungile Dhlamini (Managing Director), Ms Busisiwe Shongwe (Financial Director),
Ms Gugu Moloi, Mr Nandha Govender, Ms Natalie Skeepers, Ms Nompumelelo Msezane, Adv John Mateya, Mr Charles Motau,
Ms Khanyisa Mdushane, Ms Jackie Manche

Mr Graham Luden (Company Secretary).

Johannesburg Water SOC Ltd

Registration Number: 2000/029271/07



a world class African city



City of Johannesburg
Johannesburg Water SOC Ltd

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www.johannesburgwater.co.za

W: Wholesalers/ Distributors/ Vendors			
Code	Description	Code	Description
W1	Abrasives	W33	Chemical Equipment and units
W2	Actuators	W34	Chemical Supplies
W3	Adaptors	W35	Chlorine Dosing Equipment
W4	Adhesives	W36	Cleaning Equipment
W5	Aerators	W37	Cleaning Supplies
W6	Agricultural Equipment and Machinery	W38	Compressor Supplies
W7	Air Conditioning, Ventilation, Fans and Other Equipment	W39	Computer Hardware Supplies
W8	Alarm Systems	W40	Computer Software Supplies
W9	Alternators	W41	Concrete Supplies
W10	Animal Feed	W42	Conference Centres and Facilities
W11	Anti-Virus Software	W43	Conveyors and Belting Supplies
W12	Appliances (Domestic and Industrial)	W44	Corporate Gifts and Promotional Items
W13	Archiving Systems	W45	Country Clubs and Sport Centres
W14	Asset Management Systems	W46	Crane Supplies
W15	Audio Visual Aids and Equipment	W47	Diesel and Fuel Supplies
W16	Auto Clave Supplies	W48	Drawing Office Equipment and Supplies
W17	Automotive parts	W49	Drilling Equipment
W18	Automated Analysers	W50	Dust Collectors and Fume Extraction
W19	Auto samplers	W51	Editing Services
W20	Banqueting Equipment	W52	Educational and Training Colleges
W21	Bar Code and Magnetic Cards	W53	Electrical Supplies, Appliances and Equipment
W22	Bar Code Software and Printers	W54	Engineering Supplies
W23	Battery Supplies	W55	Engraving Supplies and Equipment
W24	Bearing Supplies	W56	Entertainment Facilities
W25	Belting supplies	W57	Entertainers (Performers)
W26	Beverages Supplies	W58	Environmental, Health and Safety Supplies
W27	Blowers	W59	Evacuation Systems
W28	Brakes, Components, Linings and Clutches	W60	Filter Belt Press Equipment
W29	Building Materials and Supplies	W61	Filter Supplies
W30	Cables, Conductors, Wires & Earthing Materials	W62	Fire Extinguishing, Protection and Detection
W31	Carpets, Curtaining, Soft Furnishings and Blinds	W63	First Aid Supplies and Equipment
W32	Catering Supplies	W64	Flags and Maps

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W: Wholesalers/ Distributors/ Vendors (continued)

Code	Description	Code	Description
W65	Flow Meters	W97	Manhole Covers
W66	Freight Transport and Storage	W98	Mechanical Plant Hire
W67	Front End Loaders	W99	Mechanical Tools, Equipment and Supplies
W68	Fuel and Lubricants Supplies	W100	Medical Supplies and Equipment
W69	Furnaces Supplies	W101	Medical Analytical Equipment and Consumables
W70	Furniture	W102	Metal Supplies
W71	Garden Supplies	W103	Metering Supplies
W72	Gas Equipment and Ancillaries	W104	Offices Supplies/Stationery
W73	Generators Supplies	W105	Office Equipment
W74	Grid Equipment	W106	Office Layout Design Services
W75	Hand Tools, Screwing and Cutting Tools	W107	Oil and Lubricants
W76	Hardware Supplies	W108	On-line chemical oxygen demand (COD) measurement systems
W77	Heaters and Heating Equipment	W109	Packaging and Containers
W78	High Pressure Equipment	W110	Paint Supplies
W79	Hospitals and Clinics	W111	Paintings Hire and Sales
W80	Human Resources Consultancy Services	W112	Pipes (uPVC, Steel, etc) and Tubing
W81	Hydrant Covers	W113	Plant Hire
W82	Hydraulic Supplies	W114	Plastic Materials and Products
W83	Hydro Jet Vacuum Tankers	W115	Power Tools
W84	Industrial Tools and Engineering Equipment and Supplies	W116	Power Station Technical Services
W85	IT Consumables	W117	Printing Supplies and Consumables
W86	Instrumentation Supplies	W118	Promotional Items
W87	Laboratory Chemicals	W119	Protective Clothing
W88	Laboratory Consumables and Supplies	W120	Protective Coatings
W89	Laboratory Instruments and Equipment	W121	Pump Supplies
W90	Laboratory Glassware	W122	Recreational Supplies
W91	Laboratory Software	W123	Rubber Supplies
W92	Laboratory Regulatory Services	W124	Seals
W93	Laundry Supplies	W125	Security Supplies
W94	Lift and Escalator Equipment	W126	Signs, Nameplates, Number Plates
W95	Lifting Equipment	W127	Sludge Aerators
W96	Machine Tools Supplies	W128	Steel Supplies

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